

Facility Management Division

Prime/HO/FMD/RFQ/2024/266

May 7, 2024

Subject : Sealed quotations are invited for Supplying & Installation of VRF system for Dhanmondi Branch, Dhaka of Prime Bank PLC.

Dear Concern,

Sealed quotations are hereby invited by Prime Bank PLC. from reputed and eligible AC Vendors for Supplying & Installation of VRF system for Dhanmondi Branch, Dhaka as per following table:

Financial Proposal with Technical Specification of Materials:

SL	Description	Amount in BDT
01.	Supply of Imported Items	
02.	Supply, Installation of Local & Imported Items	
Total amount in BDT (Including VAT & AIT)		

Project Address: Momtaz Plaza (1st Floor), House # 7, Road # 4, Dhanmondi R/A, Dhaka-1205

→ Technical proposal have to be provided by vendor.

Eligibility and other conditions:

1. Should have work experience of minimum 05 (Five) years in Supply & Installation VRF System of Bank's Branch and/or Head Office, Commercial Space for Local/Multinational Group of Companies. Copy of oldest Trade License need to be provided as proof.
2. Should have work experience to execute relevant type of work for minimum amount of Taka 30 Lac or above in a single work order in last 2 (two) years. Please submit proof of documents with work completion certificate.
3. Provide valid Trade License/Incorporation Certificate/Ownership Document, BIN, TIN Certificate & Bank Solvency Certificate.
4. The Following Technical Personnel of the firm should meet below criteria:
 - I. **Mechanical Engineer (Permanent/Contractual):** Having working experience for a minimum period of 05 years in relevant field (Bachelor of Science/Diploma). Please submit proof of documents.
 - II. **Electrical Engineer (Permanent/Contractual):** Having working experience for a minimum period of 05 years in relevant field (with Bachelor of Science/Diploma). Please submit proof of documents.
5. Vendor with previous bad record with Prime Bank PLC. will be directly disqualified. Their financial offer will not be acceptable and will not be opened.
6. Any Fake, Tempering of Data, Manipulation or any kind of unusual approach or failure to submit the proposal/offer within the stipulated time frame will be treated as "Disqualification" to attend to the bidding.



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7. The interested bidders shall have to attend a **pre-bid** meeting at the office of the undersigned at **12:00 pm on 09.05.2024**. (Physical Meeting) **Venue: Prime Tower (10th Floor), Plot # 8 & 35, Nikunjo-2, Khilkhet, Airport Road, Dhaka-1219**.
8. Each proposal must be submitted in sealed envelope mentioning the name of work on top of the envelope to the office of the undersigned as per aforesaid date on **13.05.2024** within **3:00 pm** and the proposal will be opened at 3:30 pm on the same day.
9. The RFP must be submitted in 2 (two) envelope system i.e. one "Technical Proposal" and another "Financial Proposal" mentioning Technical/Financial proposal on the top of each envelope. These two proposals will be submitted together in a sealed envelope. All the envelopes will contain the full name and address of the participant company. The name, address and telephone number of the contact person should be mentioned in the forwarding letter both of the "**Technical Offer**" and the "**Financial Offer**".
10. Point of Contact: Zubair Ahmed Chaudhury 01971367464
11. Banks Right: Banks reserves the right to accept/ cancel/ reject any or all offers without assigning any reason. Banks is not obliged to purchase the lowest offer or any offer at all. Banks (PBL) reserves the right to share the Bidder's response to this RFQ with its advisors and Purchaser Business Units. Banks reserves the right to: conduct negotiations with one or more Bidder and/ or accept the Bid without any negotiations.
12. Please drop your proposal - **Prime Tower (Ground Floor), Plot 8 & 35 Airport Road, Nikunja-2, Dhaka -1229**.

Regards,



Kazi Sohel Masud
AVP & Unit Head
Procurement - FMD